



REQUEST FOR INFORMATION

City of Green Bay, Wisconsin

RFI # 001 – Large Scale Public Art Project
City of Green Bay Public Arts Commission (GBPAC)
January 22, 2024

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A. INTRODUCTION

This Request For Information (RFI) is for information only to assist the City of Green Bay Public Arts Commission (GBPAC), in determining how to best fulfill the requirements described herein. This RFI is issued solely for information and planning purposes and does not constitute a Request For Proposal (RFP) or a promise to issue an RFP in the future. This RFI does not commit the City of Green Bay (City) or respondents a contract for any product or service(s) whatsoever.

B. PROJECT INTENT

The objective of the Large-Scale Public Art Project is to diversify the City's public art collection by either commissioning a new work(s) and/or purchasing an existing artwork(s) from artist(s) in all stages of their career. Artists can present past work for a new commission and/or propose the sale of existing work. If applicable, exterior artwork must be resistant to Green Bay's fluctuating weather conditions. All media in all genres, suitable for both interior and exterior public display, will be considered. Artwork(s) must be durable, permanent, low-maintenance, safe and appropriate for the general public, and in compliance with ADA guidelines upon installation.

C. SITE INFORMATION

Artwork(s) will be commissioned and/or purchased for publicly accessible areas both interior and exterior. The City is open to artist suggested sites and has identified several locations listed below that could accommodate public artwork.

1. City Hall Front Entryway (interior and exterior)
2. City Hall Council Chambers (interior)
3. Northernmost Portion of the Greenspace- Located @ 109 Dousman Street (exterior)
4. Walnut Tunnel Along the Fox River Trail (exterior somewhat sheltered)
5. Fox River Trail- North of the Ray Nitschke Bridge (exterior)

Photographs for these sites and/or aerial views can be found in the RFI below.

D. PROJECT AMOUNT

Funded by the American Rescue Plan Act (ARPA), funds available are dedicated to either commission new permanent work(s) and/or purchase existing permanent artwork(s).

Project budget is \$50,000, all-inclusive. Artwork agreement will be \$50,000 maximum for the artwork(s). The City reserves the right to split this budget between multiple applicants. Upon submission, the price of the artwork(s) is considered all-inclusive of the following: materials, labor, fabrication, insurance, taxes, commissions, fees, shipping, delivery, installation, travel, lodging, display hardware, site preparation, footings and foundations, and project signage.

E. SCOPE OF WORK: COMMISSIONED WORK

- Prepare design details, budgets, and concepts detailing every physical feature of the artwork(s) and its integration within the site.
- Work with City staff to finalize aesthetic design, fabrication methods and materials for Wisconsin's outdoor environment.
- Coordinate with City staff on artwork footing and lighting, if any.
- Create a presentation for the Public Arts Commission for review and approval.
- Fabricate, deliver, and install the sculpture(s) on schedule.
- Complete a description of regular and long-term maintenance and the specifications for replacement of electronic components, if any. Material and color samples to be provided.
- Participate, as requested, in community outreach and dedication events.
- Other scopes of work that may be required by the City.

F. SCOPE OF WORK: PURCHASE EXISTING WORK

- Except for fabricating the artwork design, scope of work includes all the scope in Commissioned Work above.
- If necessary, modify the artwork or artwork structure for installation and site needs for footing/landscaping.

G. RESPONSE REQUIREMENTS

At a minimum, your RFI response should contain the following:

- Executive Summary/Contact Information
 - Provide the following contact information:
 - Statement of Interest & Capabilities
 - Artist Name
 - Company Name
 - Address
 - Email Address
 - Phone Number
- Provide your evaluative comments and requirements outlined in this document. Include any suggestions or advice regarding the design, implementation, or environmental concerns of this contemplated project. Detail what additional information or clarifications would be needed to prepare a comprehensive proposal in the future.
- Approach
 - Based on the project information provided, briefly describe the approach you would recommend for this project and why.

H. SCHEDULE OF EVENTS

The proposed time schedule as related to this RFI is as follow (dates and times are subject to change):

RFI Issue Date: 01/23/2024
Questions Due Date: 02/01/2024
Due Date: February 6, 2024 @ 2:00 PM (CT)

I. SUBMISSION OF INFORMATION

RFI responses may be submitted via email to PurchasingAg@greenbaywi.gov. The City will respond to all Respondents to confirm receipt. If your response submission does not receive a receipt confirmation, please contact Troy Van Handel at 920-448-3049.

J. OUTCOME

Participation in this RFI process is optional and is not required in order to respond to any subsequent procurement; however, the City reserves the right to award points on any subsequent RFP to Respondents of this RFI. Neither the City nor any interested party has any obligation under this RFI, and the City does not guarantee any formal solicitation will be generated based on this RFI. The City is not liable for any cost incurred by vendors replying to this RFI.

K. QUESTIONS/FOLLOW UP

Troy Van Handel
City of Green Bay Purchasing Department
100 North Jefferson St. – Room 101
Green Bay, WI 54301
Email: PurchasingAg@greenbaywi.gov

1.) North Entrance Vestibule – City Hall Interior



1.) North Entrance Vestibule – Panorama View



1.) North Entrance Vestibule – Panorama View w/ Dimensions



1.) Front Entrance – City Hall Exterior



1.) Front – City Hall Exterior



2.) City Hall Council Chambers



2.) City Hall Council Chambers – Public Seating Area w/ Dimensions



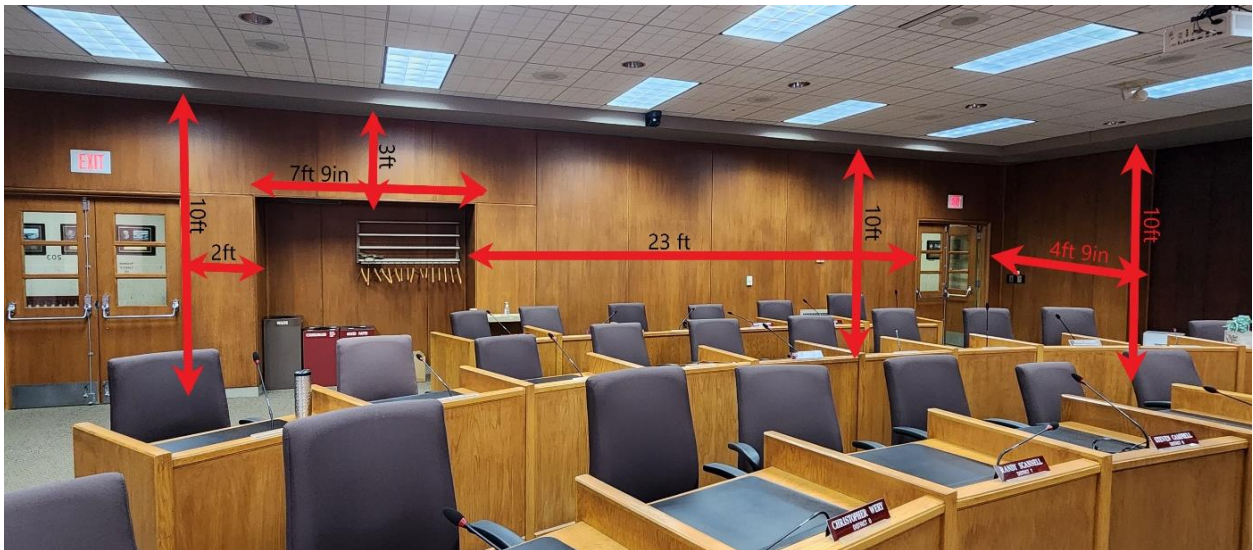
2.) City Hall Council Chambers – Public Seating Area w/ Dimensions



2.) City Hall Council Chambers – Viewing Front Of Room w/ Dimensions



2.) City Hall Council Chambers- Viewing Back Of Room w/ Dimensions



3.) 109 Dousman Street – Street View Of The Greenspace (**Note:** The Moose Sculpture In The Image Is Temporarily Placed Here)



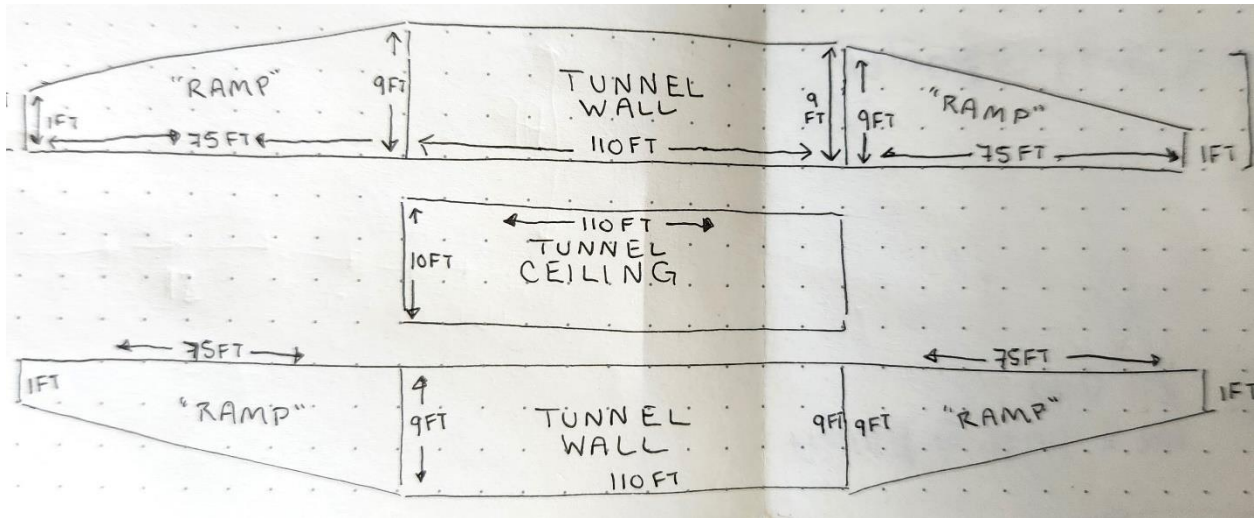
3.) 109 Dousman Street – Aerial View Of The Greenspace (Approx. 900 ft²)



4.) Fox River Trail Walnut Tunnel – (**Note:** The City Intends To Remove The Wall Mounted Fish Sculptures Currently In The Tunnel. Electrical Access Will Remain At The Site)



4.) Walnut Tunnel Fox River Trail – Aerial Expanded View Sketch w/ Dimensions.



5.) Ray Nitschke Bridge – Below Bridge, North Facing



5.) Fox River Trail (North Of Ray Nitschke Bridge) – North Facing



5.) Fox River Trail (North Of Ray Nitschke Bridge) – South Facing (Left Image) & West Facing (Right Image)



5.) Fox River Trail – Aerial View of The Area Of Interest w/ Approximate Dimensions. **Note:** Proposed Artwork Does Not Need To Fill The Entire Area Of Interest

