



Finance Department

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www.cityofmadison.com/finance/purchasing

Purchasing Services

REQUEST FOR QUOTATION

RFQ #: 5228-0-2023-BP
For: Street Light Arms
Released Date: Tuesday, April 4, 2023
Due Date: Tuesday, April 18, 2023 @ 2:00 PM CST
City Agency: Traffic Engineering

Method of Delivery Options

Email Quotation to: bids@cityofmadison.com
Please include 5228-0-2023-BP in the subject line.

1 GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDERS

1.1 Applicable Terms and Conditions

- Products or Equipment. All quotations for supplies and/or equipment must be submitted in accordance with the specifications contained in this solicitation and City of Madison Standard Terms and Conditions.
- Services. All quotations for services must be submitted in accordance with; the specifications contained in this solicitation, City of Madison Standard Terms and Conditions, and Purchase of Services Contract.
- Copies. Copies of above-referenced forms are available from the Purchasing Office or from the following link:
<https://www.cityofmadison.com/finance/purchasing/vendor-resources>

1.2 Delivered Prices Only

Prices quoted must include shipping charges, FOB Madison.

1.3 Substitutes

If offering a substitute item, include manufacturer, number, model, specifications and product literature. The City will evaluate substitutes and make the final determination of equivalency.

1.4 Partial Order

Unless otherwise noted, it will be assumed that bidder will accept an order for all or part of the items priced.

1.5 Award

The City will award the bid to the responsive and responsible bidder whose bid is most advantageous to the City. In determining the most advantageous bid, the City will consider criteria such as, but not limited to, cost, quality/workmanship, compatibility, standardization, major and minor exceptions to our specifications, superior design features, warranty, delivery, past experience, installation, equality, discount, customer satisfaction, bidder's past performance and/or service reputation, and service capability. The City may opt to establish alternate selection criteria to protect its best interest or meet performance or operational standards. After the due date, no quotes may be withdrawn for a period of 90 days or as otherwise specified or provided by law.

2 CONTACTS

Technical:	For questions regarding technical specifications.	Jerry Schippa City of Madison Traffic Engineering (608) 267-1969 jschippa@cityofmadison.com
Buyer:	For questions regarding instructions, terms & conditions.	Brian Pittelli City of Madison Purchasing Services (608) 267-4969 bpittelli@cityofmadison.com

3 BID DISTRIBUTION NETWORK

Please note that the City no longer maintains an in-house bidders' list. **Notification of bid opportunities, addenda, tabulations and awards will only be made to subscribers via these networks.**

State of Wisconsin VendorNet System: State of Wisconsin and local agencies bid network. Registration is free. <http://vendornet.state.wi.us/vendornet>

DemandStar by Onvia: National bid network – Free subscription is available to access bids from the City of Madison and other Wisconsin agencies, participating in the Wisconsin Association of Public Purchasers (WAPP). A fee is required if subscribing to multiple agencies that are not included in WAPP.

Bid Opportunities: www.cityofmadison.com/finance/purchasing/bidDemandStar.cfm

Home Page: www.demandstar.com

To Register: <https://www.demandstar.com/app/registration>

Please note when registering: Pick the **Wisconsin Association of Public Procurement (WAPP)** to select all current Wisconsin government agencies.

4 LOCAL VENDOR PREFERENCE

The City of Madison has adopted a local preference purchasing policy granting a scoring preference to local suppliers. Only suppliers registered as of the bid's due date will receive preference. Learn more and register at the City of Madison website.

www.cityofmadison.com/business/localPurchasing

5 SPECIFICATIONS

Provide street light arm per the attached drawing.

When a color finish is specified, the minimum paint system shall be an epoxy prime paint and polyester polyurethane topcoat paint, or approved alternate. The paint system chosen shall result in a durable weather-resistant paint well adhered to the arm and suitable for streets with heavy salting and the resulting salt spray from passing vehicles. The green finish paint color shall be a Tiger-Drylac RAL color (6009 for green), with 90% (high) gloss finish.

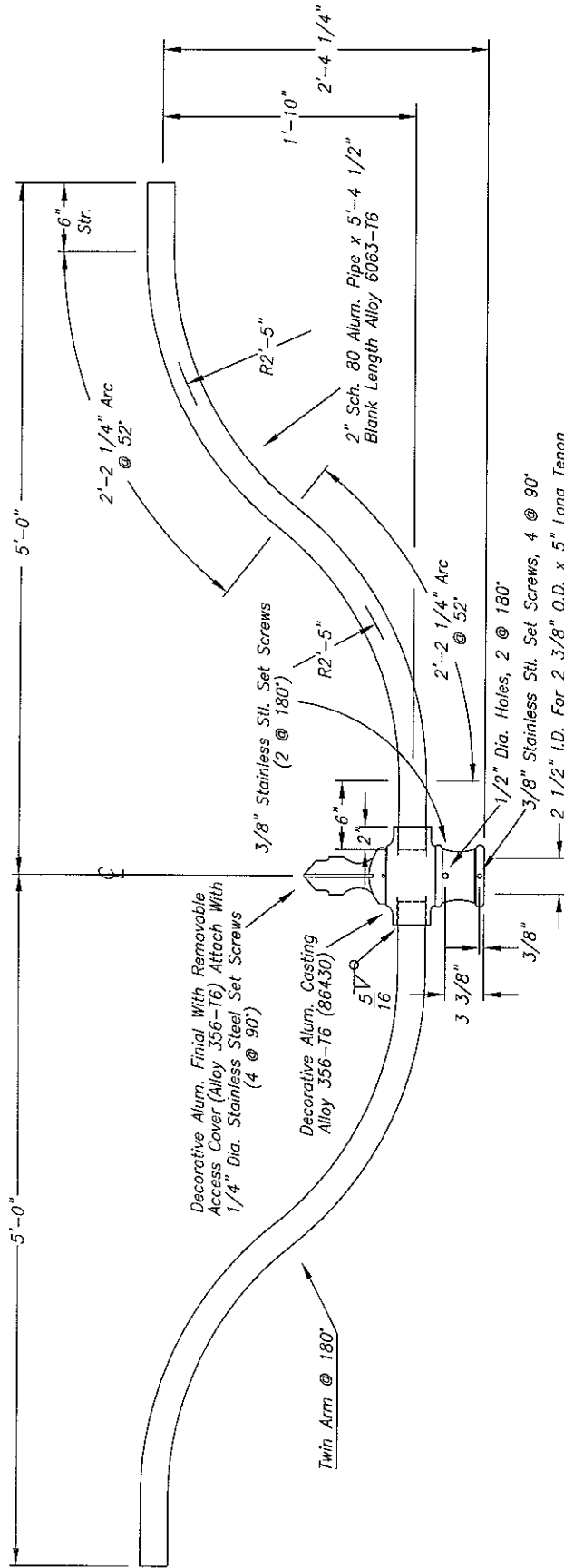
All deliveries to be made to:

1120 Sayle Street
Madison, WI 53715

SIZE, TYPE, AND QUANTITY OF 2023 STREET LIGHT ARM ORDER

Item #	Description	Required Quantity
1	HAPCO Single Decorative Arm	2

Final per B85235
 Approved as Noted.
 Dan Dattmann
 2-8-07



Arm To Be Powder Coated Dark Green RAL-6009 Per Hapco 73737-198 Specification, Glossy Finish

Include (1) 3/8" x 5 1/2" Stainless Steel Bolt (44964-056), (1) 3/8" Stainless Steel Nut (45368-010), (2) 3/8" Stainless Steel Flat Washers (45370-010) And (6) 3/8" x 3/4" Stainless Steel Set Screws (45371-020)

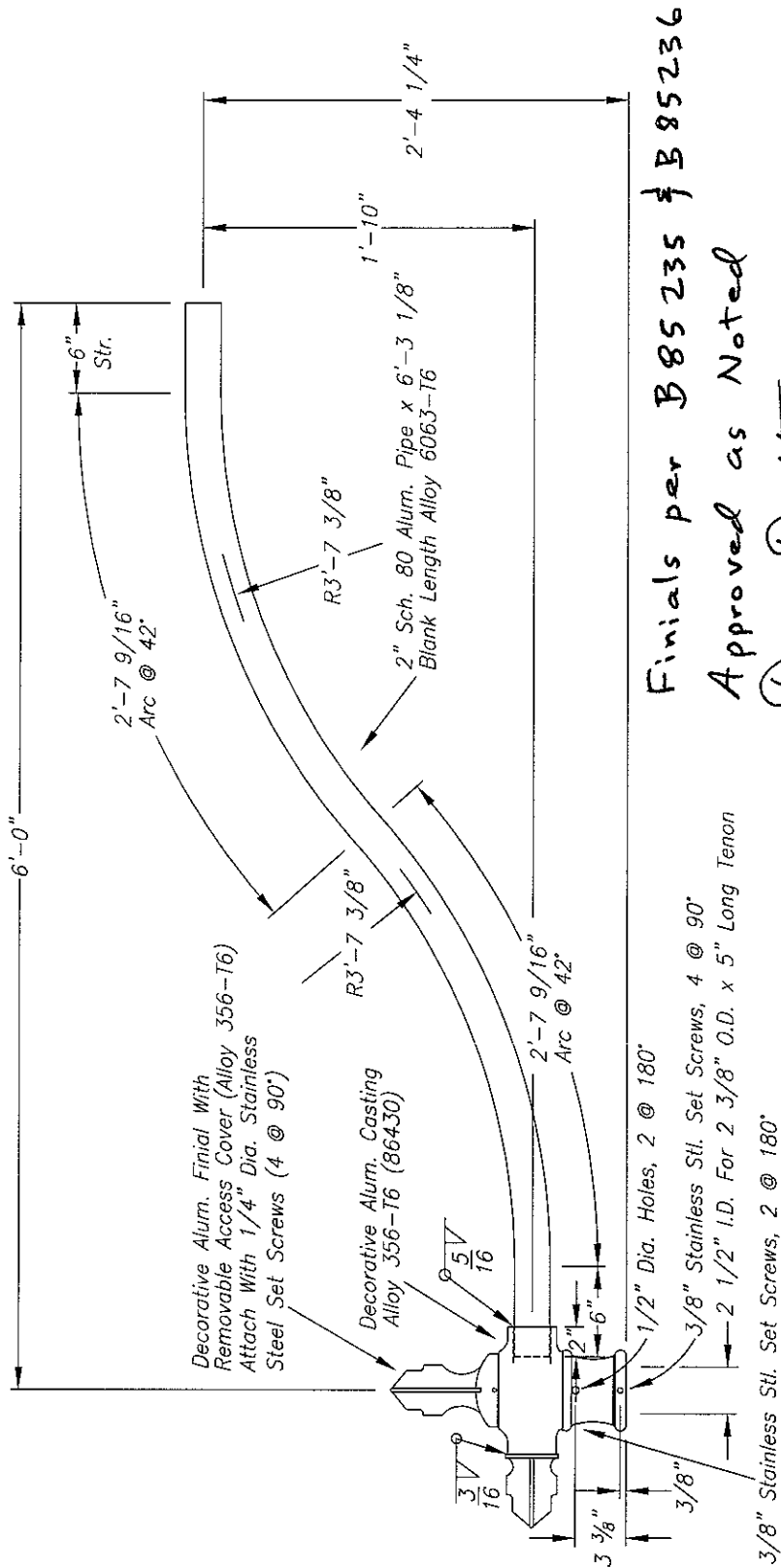
B89611

NO.	REVISIONS	DATE

WARNING: DO NOT INSTALL LIGHTING POLES WITHOUT LUMINAIRES

hapco
 Abingdon, Va.

TITLE <i>DECORATIVE PIPE ARM ASSEMBLY</i>	
CUSTOMER <i>CITY OF MADISON, W1</i>	
SCALE <i>10</i>	DATE <i>02/05/2007</i>
BY <i>LW</i>	DWG. NO.
CHK'D	<i>B89611</i>



Finials per B85235 & B85236
 Approved as Noted
 Dan Dattmann
 2-8-07

Arm To Be Powder Coated Dark Green RAL-6009 Per Hapco 73737-198 Specification, Glossy Finish
 Include (1) 3/8" x 5 1/2" Stainless Steel Bolt (44964-056), (1) 3/8" Stainless Steel Nut (45368-010), (2) 3/8" Stainless Steel Flat Washers (45370-010) And (6) 3/8" x 3/4" Stainless Steel Setscrews (45371-020)

B86423

NO.	REVISIONS	DATE
1	Added Mounting Hardware	3/05

WARNING: DO NOT INSTALL LIGHTING POLES WITHOUT LUMINAIRES

hapco
Abingdon, Va.

TITLE DECORATIVE PIPE ARM ASSY
 CUSTOMER CITY OF MADISON, WI
 SCALE 8 DATE 3/15/05
 BY RCM DWG. NO.
 CHK'D B86423



Form A: Price Proposal

RFQ #: 5228-0-2023-BP Street Light Arms

This form must be returned with your response.

Complete the requested information and return via instructions on Page 1 of RFQ. Bidder hereby offers:

Item	Quantity	Description	Unit Price	Extended Price (Quantity x Unit Price)
1.	2	HAPCO Single Decorative Arm in conformance with the specifications described in this solicitation. Please include pricing for delivery in your quote. Days to Delivery ARO:	\$	\$

ARO: After Receipt of Order

Above bid submitted by:

COMPANY NAME



Form B: Bidder Information

RFQ #: 5228-0-2023-BP Street Light Arms

This form must be returned with your response.

BIDDER INFORMATION

COMPANY NAME			
ADDRESS	CITY	STATE	ZIP
BIDDER'S NAME		TITLE	
EMAIL			
SIGNATURE		TELEPHONE NUMBER	
DATE		FAX NUMBER	

LOCAL VENDOR STATUS

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CHECK ONLY ONE:

- Yes**, we are a local vendor **and** have registered on the City of Madison website under the following category: _____ www.cityofmadison.com/business/localPurchasing
- No**, we are not a local vendor or have not registered.