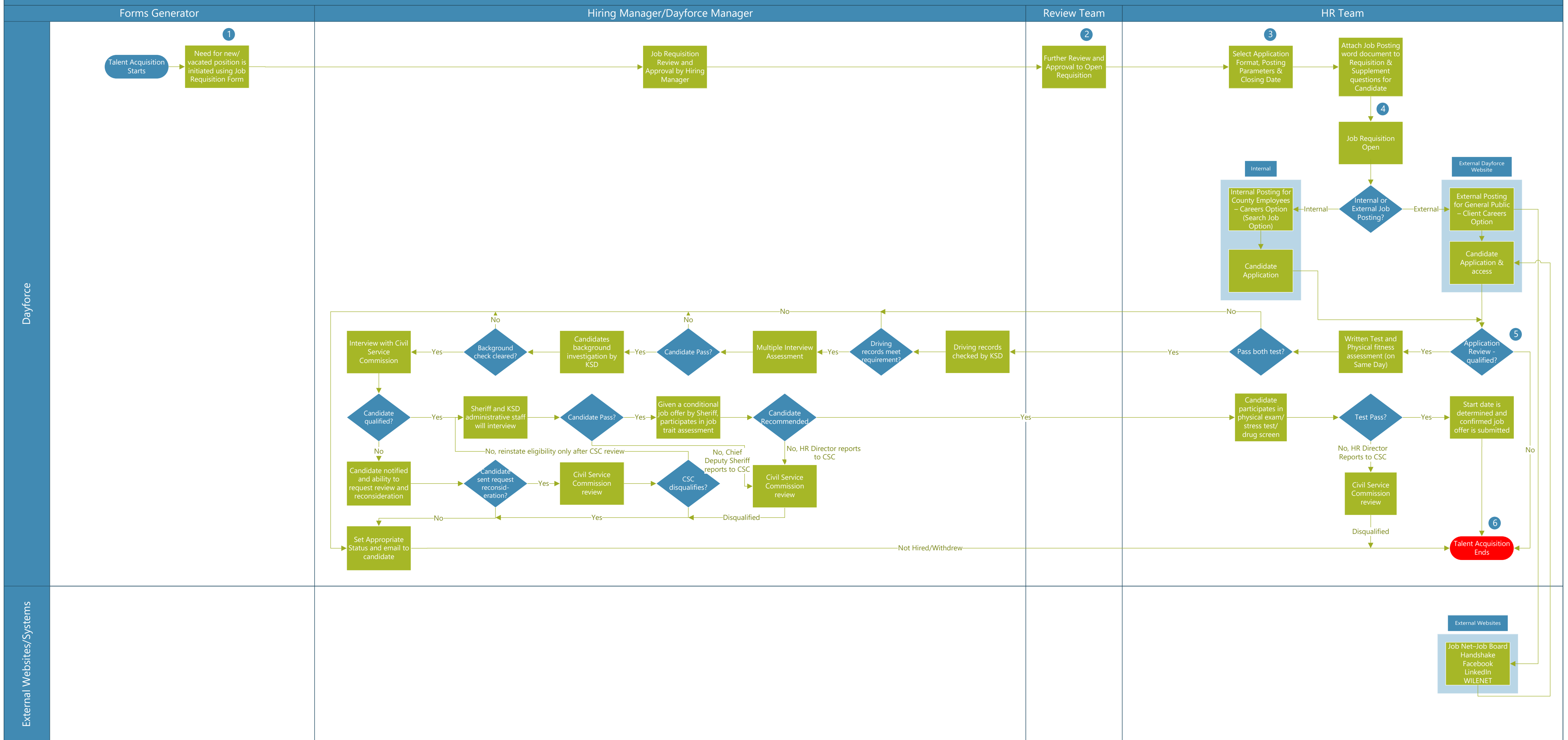


Talent Acquisition Process



Dayforce

External Websites/Systems

- Comments**
- ✓ Job Requisition Period – Application accepted till particular date
 - ✓ Application Status is linked to each application Hired/Not Hired/Did not respond/Withdrew/Offer Rejected
 - ✓ Auto-notification sent to candidate on the change of status of application

HR - Talent Acquisition Process

External Websites
 Job Net—Job Board
 Handshake
 Facebook
 LinkedIn
 WILENET

HR Talent Acquisition Business Process comments

- 1 Information is filled in requisition form like job title, the business unit, position that needs to be posted, who will be the manager, who will be the recruiter, whether its new or vacated position. what the pay will be?
- 2 Review and Approval by Director of Human Resources to open the requisition
- 3 Application Format: 1. Basic 2. Deputy Sheriff 3. Seasonal!! Human Resources Assistant and Human Resources Specialist will choose the application format.
- 4 Job Posting Period depends on position and vacancy, Job requisition accepts candidate application for a certain period - After that period ends, Job requisition will no more accept new applications
- 5 Generally reviewed by hiring manager but Access granted for multiple people to check application or review. Each Application has Status with accepted or decline reasons
Minimum age requirement for the position is also a criteria for selection
- 6 Job requisition closes with the last candidate application process completed