



Finance Department

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www.cityofmadison.com/finance/purchasing

Purchasing Services

REQUEST FOR QUOTATION

RFQ #: 5160-0-2022-AM
For: Complete Mobile Diesel Generator
Released Date: Thursday, December 1st, 2022
Due Date: Thursday, December 15th, 2022 @ 2:00 PM CST
City Agency: Engineering

Method of Delivery Options

Email Quotation to: bids@cityofmadison.com

1 GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDERS

1.1 Applicable Terms and Conditions

- Products or Equipment. All quotations for supplies and/or equipment must be submitted in accordance with the specifications contained in this solicitation and City of Madison Standard Terms and Conditions.
- Services. All quotations for services must be submitted in accordance with; the specifications contained in this solicitation, City of Madison Standard Terms and Conditions, and Purchase of Services Contract.
- Copies. Copies of above-referenced forms are available from the Purchasing Office or from the following link:
<https://www.cityofmadison.com/finance/purchasing/vendor-resources>

1.2 Delivered Prices Only

Prices quoted must include shipping charges, FOB Madison.

1.3 Substitutes

If offering a substitute item, include manufacturer, number, model, specifications and product literature. The City will evaluate substitutes and make the final determination of equivalency.

1.4 Partial Order

Unless otherwise noted, it will be assumed that bidder will accept an order for all or part of the items priced.

1.5 Award

The City will award the bid to the responsive and responsible bidder whose bid is most advantageous to the City. In determining the most advantageous bid, the City will consider criteria such as, but not limited to, cost, quality/workmanship, compatibility, standardization, major and minor exceptions to our specifications, superior design features, warranty, delivery, past experience, installation, equality, discount, customer satisfaction, bidder's past performance and/or service reputation, and service capability. The City may opt to establish alternate selection criteria to protect its best interest or meet performance or operational standards. After the due date, no quotes may be withdrawn for a period of 90 days or as otherwise specified or provided by law.

2 CONTACTS

Technical:	For questions regarding technical specifications.	William McMahon City of Madison Engineering (608) 261-9654 WMcMahon@cityofmadison.com@cityofmadison.com
Buyer:	For questions regarding instructions, terms & conditions.	Ana Martinez City of Madison Purchasing Services (608) 266-4521 bids@cityofmadison.com

3 BID DISTRIBUTION NETWORK

Please note that the City no longer maintains an in-house bidders' list. **Notification of bid opportunities, addenda, tabulations and awards will only be made to subscribers via these networks.**

State of Wisconsin VendorNet System:	State of Wisconsin and local agencies bid network. Registration is free. http://vendornet.state.wi.us/vendornet
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DemandStar by Onvia:	National bid network – Free subscription is available to access bids from the City of Madison and other Wisconsin agencies, participating in the Wisconsin Association of Public Purchasers (WAPP). A fee is required if subscribing to multiple agencies that are not included in WAPP.
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Bid Opportunities:	www.cityofmadison.com/finance/purchasing/bidDemandStar.cfm
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Home Page:	www.demandstar.com
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To Register:	https://www.demandstar.com/app/registration
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Please note when registering: Pick the **Wisconsin Association of Public Procurement (WAPP)** to select all current Wisconsin government agencies.

4 LOCAL VENDOR PREFERENCE

The City of Madison has adopted a local preference purchasing policy granting a scoring preference to local suppliers. Only suppliers registered as of the bid's due date will receive preference. Learn more and register at the City of Madison website.

www.cityofmadison.com/business/localPurchasing

5 SPECIFICATIONS

The City of Madison, Engineering Division, is accepting bids for **one (1) Complete Mobile Diesel Generator**. The specification listed here are those of the Generac MDG100, which has been determined to meet the needs of the Engineering Division.

Please note that this specification includes all standard equipment for the above name equipment, even if not specifically noted in the checklist below.

Please submit documentation to substantiate product equality if bidding equipment different than the model specified above. Please include the cost for generator startup and for freight.

Mobile Diesel Generator System

Generator

60 Hz mobile generator with a standby power rating of at least 80 kW.
Voltage 120/208, 3 phase.
60 Hz engine/generator.
Meets EPA Final Tier 4.
Double wall diesel fuel tank with capacity for a run time of at least 24 hours at 100% load.
Voltage regulation $\pm 1.0\%$.
Cooling system adequate for generator to operate at 107 °F ambient.
Sound attenuated enclosure with Sound level 23 ft with full load ≤ 75 dB.
Fully lockable enclosure.
Exterior emergency stop switch.

Generator Controller

Digital display and menu for diagnostics and programming.
50 event run log
Automatic voltage regulation with over and under voltage protection.
Automatic low oil pressure shutdown.
Overspeed shutdown.
High temperature shutdown.
Overcurrent protection.
Safety fused.
Incorrect wiring protection.
Internal fault protection.
Governor failure protection

Trailer

DOT approved tail, side, brake, and directional lights.
Surge brakes.
Transportation tie downs.
Safety chains with spring loaded safety hooks.
2 in ball hitch.
Rear stabilizer jack.

Warranty

Generator – 2 years

Delivery

Unit shall be delivered to 1600 Emil Street, Madison WI 53713. A forklift is available onsite for unloading.



Form A: Price Proposal

RFQ #: 5160-0-2022-AM Complete Mobile Diesel Generator

This form must be returned with your response.

Complete the requested information and return via instructions on Page 1 of RFQ. Bidder hereby offers:

Item	Quantity	Description	Unit Price
1.		<p>New, complete stationary natural gas standby generator system, per specs.</p> <p>Generator Manufacturer: _____ Generator Model: _____ Include datasheets and full list of included accessories</p> <p>Unit shall be delivered to City complete and operable no later than _____ days after receipt of order.</p> <p>in conformance with the specifications described in this solicitation.</p> <p>Days to Delivery ARO:</p>	\$

ARO: After Receipt of Order

Above bid submitted by:

COMPANY NAME



Form B: Bidder Information

RFQ #: 5160-0-2022-AM Complete Mobile Diesel Generator

This form must be returned with your response.

BIDDER INFORMATION

COMPANY NAME			
ADDRESS	CITY	STATE	ZIP
BIDDER'S NAME	TITLE		
EMAIL			
SIGNATURE	TELEPHONE NUMBER		
DATE	FAX NUMBER		

LOCAL VENDOR STATUS

The City of Madison has adopted a local preference purchasing policy granting a scoring preference to local suppliers. Only suppliers registered as of the bid's due date will receive preference. Learn more and register at the City of Madison website.

CHECK ONLY ONE:

- Yes**, we are a local vendor **and** have registered on the City of Madison website under the following category: _____ www.cityofmadison.com/business/localPurchasing
- No**, we are not a local vendor or have not registered.