

**Notice to Contractors  
Valley Transit Facility Renovation Phase 1  
CITY OF APPLETON**

**THE CITY OF APPLETON HAS IMPLEMENTED ONLINE BIDDING USING THE QUEST  
CONSTRUCTION DATA NETWORK. ONLY ELECTRONIC BIDS WILL BE ACCEPTED THROUGH  
WWW.QUESTCDN.COM**

The contract documents may be viewed and downloaded by registering with QuestCDN online ([www.questcdn.com](http://www.questcdn.com)). Call (952) 233-1632 or email [info@questcdn.com](mailto:info@questcdn.com) for assistance. This contract is Quest eBidDoc # 8334338. Interested parties may view the contract documents at no cost on the QuestCDN website prior to becoming a plan holder. To be considered a plan holder for bids, a contractor must register on QuestCDN.com and purchase the digital contract documents at a non-refundable cost of \$15.00. Registering as a plan holder is recommended for all prime contractors and subcontractors as plan holders will receive addenda and other contract document updates via QuestCDN.

For this solicitation, bids will ONLY be received and accepted via the online electronic bid service through QuestCDN.com. Quest will charge a \$30.00 fee for this service. Download the bid documents and click the online bidding button at the top of the advertisement to access the electronic bid qualifications and bid worksheet. Bids must be entered and submitted by 1:45 p.m. (C.S.T) February 1, 2023. Bids will be read at 2:00 p.m. at City Center Building, Sixth Floor, 100 N Appleton Street, Appleton, WI 54911.

Drawings and Specifications have been prepared by  
Kueny Architects, LLC  
10505 Corporate Drive, Suite 100,  
Pleasant Prairie, Wisconsin 53158.  
Phone number (414) 690-3197  
[jonw@kuenyarch.com](mailto:jonw@kuenyarch.com) / [anita@kuenyarch.com](mailto:anita@kuenyarch.com)

Work consists of

The project consists of constructing a new 6,945 sq ft administration office addition. Remodeling and systems upgrade to the existing office and support areas of the existing facility. The related site work will provide additional parking, updated stormwater and necessary landscaping improvements. located at 801 Whitman, Appleton, WI, for a Stipulated Sum contract, in accordance with the Contract Documents.

A mandatory pre-bid conference has been scheduled beginning at 9:00 am. on January 19, 2023 at 801 Whitman Avenue Appleton WI. 54914.

No bid will be opened unless the “Bidders Proof of Responsibility” for 2023 is filed in the office of the City Clerk not later than **January 27<sup>th</sup>, 2023**. Forms are included in specifications, and are also available at the office of the City Clerk. The document is available on the City website as noted below and is included within the bid documents. <http://www.appleton.org/home/showdocument?id=240> [bidder’s proof of responsibility form]. Reference is made to §66.0901 Wisconsin Statutes.

Sales Tax Exemption: Pursuant to §77.54(9m) certain items purchased by the contractor for this project may be subject to sales tax exemption and, in such cases, contractor shall not pay nor charge the City for said taxes.

Bidder will be required to have Performance Bond/Labor and Material Payment Bond in the amount of 100% of the Contract. Cost of Bond shall be included in Bid.

No bid shall be received unless accompanied by a bid bond equal to five percent of the bid, payable to the City as a guarantee that if the bid is accepted, the bidder will execute and file the proper contract and bond within 10 days from the date the lowest responsible bidder’s bid is accepted. If the bidder fails to file such contract and bond within the time set by the City, the check or bid bond shall be forfeited to the City as liquidated damages.

The City reserves the right to reject any and all bids or to accept any bid deemed for the best interests of the City and to waive any informalities in the bidding.

DATE: December 9, 2022

KAMI LYNCH  
City Clerk

RUN: December 29, 2022  
January 6, 2022