



Finance Department

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www.cityofmadison.com/finance/purchasing

Purchasing Services

REQUEST FOR QUOTATION

RFQ #: 4805-0-2019-BP
For: Golf Concession - Food
Released Date: Monday, February 11, 2019
Due Date: Wednesday, February 27, 2019 @ 2:00 PM CST
City Agency: Parks

Method of Delivery Options

Email Quotation to: bids@cityofmadison.com
Mail Quotation to: Purchasing Services
City-County Building, Room 407
210 Martin Luther King, Jr. Blvd.
Madison, WI 53703
Attn: 4805-0-2019-BP
Fax Quotation to: (608) 266-5948

1 GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDERS

1.1 Applicable Terms and Conditions

- Products or Equipment. All quotations for supplies and/or equipment must be submitted in accordance with the specifications contained in this solicitation and City of Madison Standard Terms and Conditions.
- Services. All quotations for services must be submitted in accordance with; the specifications contained in this solicitation, City of Madison Standard Terms and Conditions, and Purchase of Services Contract.
- Copies. Copies of above-referenced forms are available from the Purchasing Office or from the following links:
www.cityofmadison.com/finance/documents/STC.pdf
www.cityofmadison.com/finance/documents/ConditionsofPurchasePO.pdf
www.cityofmadison.com/attorney/documents/posContract.doc

1.2 Delivered Prices Only

Prices quoted must include shipping charges, FOB Madison.

1.3 Substitutes

If offering a substitute item, include manufacturer, number, model, specifications and product literature. The City will evaluate substitutes and make the final determination of equivalency.

1.4 Partial Order

Unless otherwise noted, it will be assumed that bidder will accept an order for all or part of the items priced.

1.5 Award

The City will award the bid to the responsive and responsible bidder whose bid is most advantageous to the City. In determining the most advantageous bid, the City will consider criteria such as, but not limited to, cost, quality/workmanship, compatibility, standardization, major and minor exceptions to our specifications, superior design features, warranty, delivery, past experience, installation, equality, discount, customer satisfaction, bidder's past performance and/or service reputation, and service capability. The City may opt to establish alternate selection criteria to protect its best interest or meet performance or operational standards. After the due date, no quotes may be withdrawn for a period of 90 days or as otherwise specified or provided by law.

2 CONTACTS

Technical:	For questions regarding technical specifications.	Theran Steindl City of Madison Parks Department (608) 295-4381 tsteindl@cityofmadison.com
Buyer:	For questions regarding instructions, terms & conditions.	Brian Pittelli City of Madison Purchasing Services (608) 267-4969 bpittelli@cityofmadison.com

3 BID DISTRIBUTION NETWORK

Please note that the City no longer maintains an in-house bidders' list. **Notification of bid opportunities, addenda, tabulations and awards will only be made to subscribers via these networks.**

State of Wisconsin VendorNet System:	State of Wisconsin and local agencies bid network. Registration is free. http://vendornet.state.wi.us/vendornet
DemandStar by Onvia:	National bid network – Free subscription is available to access bids from the City of Madison and other Wisconsin agencies, participating in the Wisconsin Association of Public Purchasers (WAPP). A fee is required if subscribing to multiple agencies that are not included in WAPP.
Bid Opportunities:	www.cityofmadison.com/finance/purchasing/bidDemandStar.cfm
Home Page:	www.demandstar.com
To Register:	www.onvia.com/WAPP

4 LOCAL VENDOR PREFERENCE

The City of Madison has adopted a local preference purchasing policy granting a scoring preference to local suppliers. Only suppliers registered as of the bid's due date will receive preference. Learn more and register at the City of Madison website.

www.cityofmadison.com/business/localPurchasing

5 SPECIFICATIONS

Food is intended for high scale concession style restaurant. Food quality is of high importance as we produce a high end burger style menu with appetizers and snacks.

The winning vendor must agree to produce delivery within one (1) day, 24 hours, or order placement. The winning vendor also agrees that there will be no minimum delivery quantity or dollar amount. All items should be bid on. An alternate can be provided if you do not have the exact match. Please note alternate brand/size on form A.

Delivery is to be provided to all four (4) City of Madison Golf Courses:

1. Glenway Golf Course
3747 Speedway Road
Madison, WI 53705
2. Monona Golf Course
111 East Dean Ave.
Madison, WI 53716
3. Odana Hills Golf Course
4635 Odana Rd.
Madison, WI 53711
4. Yahara Hills Golf Course
6701 Hwy 12 & 18
East Madison, WI 53718



Form A: Price Proposal

RFQ #: 4805-0-2019-BP Golf Concessions - Food

This form must be returned with your response.

Complete the requested information and return via instructions on Page 1 of RFQ. All items should be bid on. An alternate can be provided if you do not have the exact match. Please note alternate brand/size below or on a separate page. Bidder hereby offers:

Item	Quantity	Description	Unit Price	Extended Price (Quantity x Unit Price)
1.	3	Hamburger Buns 6-12ct 4"	\$	\$
2.	1	Brioche Buns 6-12ct – 4.5"	\$	\$
3.	25	Kaiser Rolls 6-12ct 4.5"	\$	\$
4.	8	Wheat Bread 6 -32oz	\$	\$
5.	6	White Bread 6 -32oz	\$	\$
6.	25	Brat Bun 6-10ct	\$	\$
7.	25	Hot Dog Bun 12-12ct	\$	\$
8.	1	Marble Rye 6- 32oz	\$	\$
9.	5	Tortilla 6-12ct	\$	\$
10.	2	English Muffin 72 2.5z	\$	\$
11.	1	Plain Bagel	\$	\$
12.	8	Snickers 8-48ct	\$	\$
13.	4	Twix 10-36ct	\$	\$

14.	5	Reese's 6-40ct	\$	\$
15.	5	Milky Way 10-36ct	\$	\$
16.	5	M&M 8-48ct	\$	\$
17.	5	M&M Peanut 8-48ct	\$	\$
18.	1	Take 516 -18ct	\$	\$
19.	5	Kit Kat 12-36ct	\$	\$
20.	10	Cookie 48-3oz	\$	\$
21.	1	Chips Ahoy 48-1.4oz	\$	\$
22.	1	Peanuts 48-1.75oz tubes	\$	\$
23.	1	Cashews 48-1.75oz tubes	\$	\$
24.	20	Ms. Vickie's Kettle Chips - Case of 1.5oz bags	\$	\$
25.	1	Lay's Regular – Case of 1.5oz bags	\$	\$
26.	1	Lay's Sour Cream and Onion – Case of 1.5oz bags	\$	\$
27.	1	Lay's BBQ – Case of 1.5oz bags	\$	\$
28.	1	Lay's Cheddar and Sour Cream – Case of 1.5oz bags	\$	\$
29.	1	Frito's – Case of 1.5oz bags	\$	\$
30.	10	Keebler Crackers with Cheese 24 – 6ct	\$	\$
31.	1	Muffins 60-4oz	\$	\$

32.	7	Nature Valley Granola Bar 120-1oz	\$	\$
33.	10	Trail Mix Packets 72-2oz	\$	\$
34.	1	Beef Stick -100ct individually wrapped	\$	\$
35.	35	Hot Dogs – 8/1 10lb	\$	\$
36.	33	Chicken Tenders – 10lb	\$	\$
37.	8	Deli Turkey Sliced 6-2lb	\$	\$
38. 1	9	Deli Ham shaved 4 -3lb	\$	\$
39.	13	Grilled Chicken 40-4oz with grill marks	\$	\$
40.	4	Chicken Salad 5lb – Garden Fresh	\$	\$
41.	2	Tuna Salad 5lb – Garden Fresh	\$	\$
42.	5	Polish Sausage 5/1 – 10lb	\$	\$
43.	4	Breaded Chicken 40-4oz	\$	\$
44.	10	Bacon – 18/20 15lb	\$	\$
45.	4	Sausage Patty 80-2oz	\$	\$
46.	1	Microwaveable Breakfast Sandwich 10-4.9oz	\$	\$
47.	4	Eggs craft	\$	\$
48.	1	American Cheese 4 – 5 lb	\$	\$
49.	1	White American Cheese 4 – 5lb	\$	\$

50.	4	Swiss Cheese 6 – 1.5lb	\$	\$
51.	10	Cheddar Cheese 6-1.5lb	\$	\$
52.	5	Pepper Jack Cheese 8 – 1.5lb	\$	\$
53.	5	Blue Cheese 4-5lb	\$	\$
54.	2	Provolone Cheese 6-1.5lb	\$	\$
55.	7	Shredded Cheddar Cheese 4-5lb	\$	\$
56.	20	French Fries Crinkle Cut 6/5lb	\$	\$
57.	1	Jalapeno Poppers – Anchor Cheese Filled 4 – 4lb	\$	\$
58.	25	Kaufholds Cheese Curds 2-5lb	\$	\$
59.	6	Onion Rings – Beer Battered 6-2.5lb	\$	\$
60.	15	Naked Chicken Wings	\$	\$
61.	1	Boneless Chicken Wings	\$	\$
62.	10	Lettuce – 4 head box	\$	\$
63.	20	Tomato – 5lb box	\$	\$
64.	12	Onion – 5lb box	\$	\$
65.	6	Avocado – 12ct box	\$	\$
66.	20	Fryer Oil – Creamy Shortening 35lb	\$	\$
67.	10	Food Tray Paper 500ct	\$	\$

68.	1	Foil Sheet Pop Up 9x1 500ct	\$	\$
69.	12	16oz Solo Cup	\$	\$
70.	3	Creamer Packets 360 - .38	\$	\$
71.	1	Salt Packets 1000ct	\$	\$
72.	1	Pepper Packets 1000ct	\$	\$
73.	1	Sugar Packets 1000ct	\$	\$
74.	1	Montreal Steak Seasoning 22oz	\$	\$
75.	1	Lawry's Seasoning Salt 22oz	\$	\$
76.	1	Lawry's Cajun Seasoning 22oz	\$	\$
77.	1	Hot Chocolate Packets 6-50ct	\$	\$
78.	1	Stir Straw	\$	\$
79.	1	Food Prep Gloves – Powder 500ct	\$	\$
80.	10	Food Prep Gloves – Non Powder 500ct	\$	\$
81.	1	Straws – In Wrapper 500ct	\$	\$
82.	3	Liquid Butter – 1 Gallon	\$	\$
83.	1	White Vinegar – 1 Gallon	\$	\$
84.	12	Potato Salad 5lb	\$	\$
85.	1	Cole Slaw 5lb	\$	\$

86.	5	Ranch Dressing – 1 Gallon	\$	\$
87.	2	Mayo Dressing – 1 Gallon	\$	\$
88.	3	BBQ Dressing – 1 Gallon	\$	\$
89.	1	Deli Mustard Bottles – Case	\$	\$
90.	2	Hellman's Mayo Squeeze – Case	\$	\$
91.	2	Mayo Packets 200-9gm	\$	\$
92.	5	Relish Packets - 1 gallon	\$	\$
93.	1	Ketchup Packets 500-5.5gm	\$	\$
94.	1	Mustard Packets 500-5.5gm	\$	\$
95.	2	Ketchup Squeeze – 14oz	\$	\$
96.	1	Mustard Squeeze – Case	\$	\$
97.	3	Frank's Red Hot – Gallon	\$	\$
98.	1	Salsa – Gallon	\$	\$
99.	1	Sauerkraut – 2 Gallon	\$	\$
100.	2	Honey Mustard – 2 -.5 gallon	\$	\$
101.	1	Pickled Jalapeno – Gallon	\$	\$
102.	1	Vienna Sport Peppers – Gallon	\$	\$
103.	1	Pickled Roasted Red Peppers –jarred	\$	\$

104.	6	Pickle Spear 2 gallon	\$	\$
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Total \$ _____

Above bid submitted by:

COMPANY NAME



Form B: Bidder Information

RFQ #: 4805-0-2019-BP Golf Concessions - Food

This form must be returned with your response.

BIDDER INFORMATION

COMPANY NAME			
ADDRESS	CITY	STATE	ZIP
BIDDER'S NAME	TITLE		
EMAIL			
SIGNATURE	TELEPHONE NUMBER		
DATE	FAX NUMBER		

LOCAL VENDOR STATUS

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CHECK ONLY ONE:

- ☐ **Yes**, we are a local vendor **and** have registered on the City of Madison website under the following category: _____ www.cityofmadison.com/business/localPurchasing
- ☐ **No**, we are not a local vendor or have not registered.