



Finance Department

David P. Schmiedicke, Finance Director

City-County Building, Room 406
210 Martin Luther King, Jr. Boulevard
Madison, Wisconsin 53703
Phone: (608) 266-4521
Fax: (608) 266-5948
finance@cityofmadison.com
www.cityofmadison.com/finance/purchasing

Purchasing Services

DATE: Tuesday, November 14th, 2023

RE: **ADDENDUM 2**
12104-0-2023-BG
Medical Supplies

Notice to All Bidders:

Please note the following responses to the questions received:

1. Can we bid on any brands on the gloves or we have to bid the brand that is stated in the bid?

Typically we prefer to use the brands listed, but not required.

2. We have many questions on the list. It appears there are distributors part numbers being used for reference making it very hard for some items to know what you are looking for, can you possibly provide the manufacturer product code for the items?

We don't have manufacturer part numbers, but industry standards allow for cross reference by vendor for product code.

3. Many of the items don't have a unit of measure or it's an incorrect UOM (example line 1: 2x2 dressing says BX and then qty is 1) Are you looking for pricing for one box?

Yes.

4. How many come in a box?

This is determined by brand; please provide pricing based on quantity of item you are quoting for comparable item.

5. It doesn't appear there is a formula in the spreadsheet and with the UOM not clear, we really don't know what to put in your extended column on the spreadsheet. Could you possibly look at this list and update the information?

Unit of measure is based on current ordering and brand. Formula not included so vendor can provide item they are quoting.

6. Are you requesting that OPIQ be provided at no charge to the City? Yes

7. Can you please tell us what the cost of that is, we can't say yes to provide something that we don't know what the cost is?

Cost is based on the number of licenses currently \$14,136.00.

8. Medline is prime vendor for the Wisconsin hospital systems – would the agency be open to Medline brand alternatives for items like the Ace Wrap, Alcohol prep pads, bandaids, etc.?

Yes

9. If so, does the agency require samples of the alternate items?

Yes, as with current vendor replacement items, we request samples to verify item will be a quality substitute for field use.

10. If the agency does require samples, do they need to be submitted with the bid, or prior to bid submittal?

No, prior to award, samples needed will be requested.

11. Is the agency currently using Op IQ and if so, what is the cost Medline would need to absorb to cover it for you?

Yes, currently \$14,136.00.

12. Can the question due date be extended?

We will not be extending the question due date.

13. Can the bid due date be extended?

The due date for this bid is being extended. The new date will be Tuesday, December 5th, 2023 at 2 pm CST.

The rest of the questions will be addressed in upcoming addenda by November 21st, 2023.

Bidders must acknowledge receipt of this addendum accordingly on RFP Form B, Receipt Forms and Submittal Checklist.

Please direct any other questions to the Purchasing contact person below.

Brittany Garcia
City of Madison Purchasing Services
PH: (608) 243-0529
bgarcia@cityofmadison.com